

## Set Up Verify on Receipt™

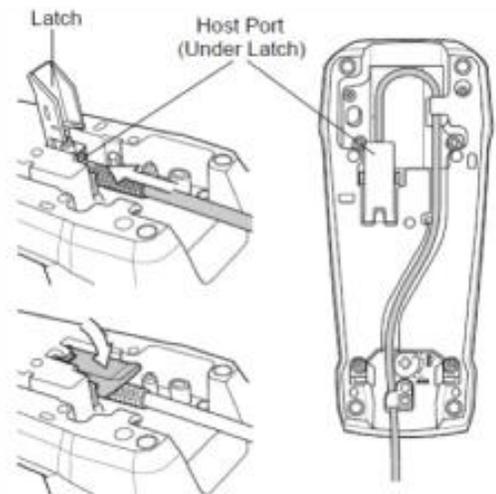
### 1) Install the Barcode Scanner

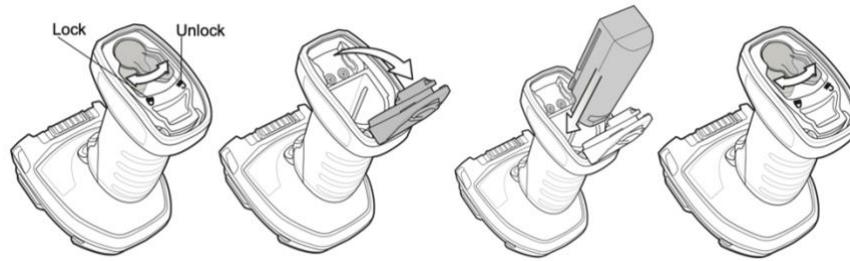
**Note(s):**

- To install the Zebra DS3608-SR (or) DS3678-SR Ultra-Rugged Scanner, follow the steps for the applicable model.
- If scanner cradle will be placed on a horizontal surface, you may want to change the scanner cradle from 'forklift mode' to 'desktop mode.' This can be done by using a screwdriver to turn the screw on the underside of the cradle clockwise 90 degrees. This loosens the 'grip' the cradle has on the scanner and makes it easier to remove and replace the handheld from the cradle.

#### A) To install the Zebra DS3608-SR Wireless Scanner (Recommended):

- Connect power cable from the scanner cradle to the power supply and an AC power source, if necessary:
- Interface cable from the scanner cradle to the computer
- Lift the latch, connect the interface cable to the host port on the cradle, and close the latch.
  - If applicable, thread the interface cable over the cable support hook and into the cable groove.
- Insert battery into handle of the scanner

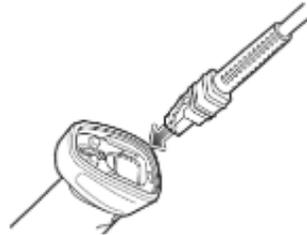




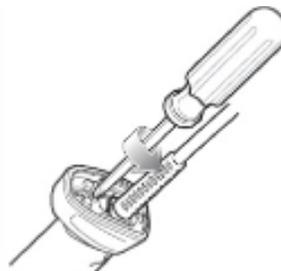
## B) To install the Zebra DS3678-SR Wired Scanner:

**NOTE:** If the host does not provide power to the digital scanner, connect an external power supply to the power jack on the interface cable and then to an AC power source.

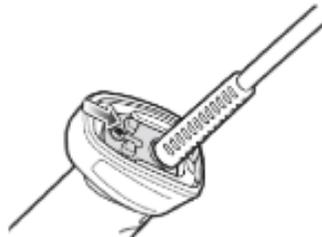
- i. Insert the interface cable fully so that the connector is flush with the scanner surface.



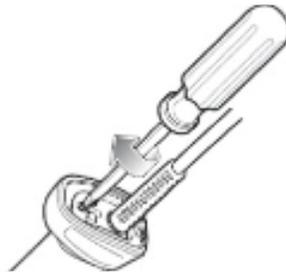
- ii. Loosen the metal lock plate screw using a PH1 driver.



- iii. Slide the lock plate to the fully locked position.



- iv. Tighten the lock plate screw using a PH1 driver (recommended torque: 5 in-lbs)



## 2) Configuring the Barcode Scanner

**Note:** Configure the barcode scanner for use with Verify on Receipt (VOR) by scanning the configuration barcodes found below. If you cannot scan them directly on your monitor, print and scan them on the page. The process is the same for both scanner models.

Additional, optional, configuration barcodes can be found at the end of this document.

### RESTORE FACTORY SETTINGS

Scan this Barcode to reset the scanner to factory default settings



### ENABLED ALWAYS

Scan this Barcode to configure the barcode scanner to capture only barcodes that are on the laser targeting dot



### CARRIAGE RETURN

Scan this Barcode to configure the barcode scanner to format scanning data



**ENABLE INTERLEAVED 2 OF 5**

Scan this Barcode to configure the barcode scanner to read Interleaved 2 of 5 barcodes



**SCANCAST™ ONLY**

Scan these Barcodes to enable the AIM ID Character Reader

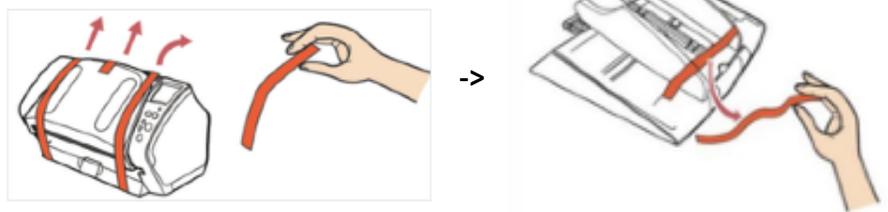


**3) Prepare Computer for Installation**

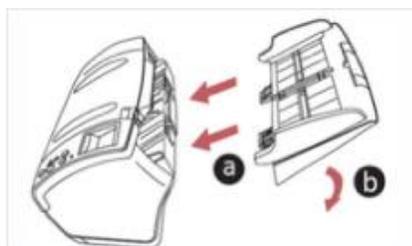
- i. Uninstall any drivers related to paper scanning.
  - o (Examples include: Paperstream, ClickScan, and PaperstreamCapture.)
- ii. Failure to uninstall such drivers can result in the inability to scan paper documents to VOR.
- iii. Windows Fax and Scan does not interfere with VOR and does not need to be uninstalled.

**4) Install the Document Scanner (Ricoh fi-8170; formerly Fujitsu)**

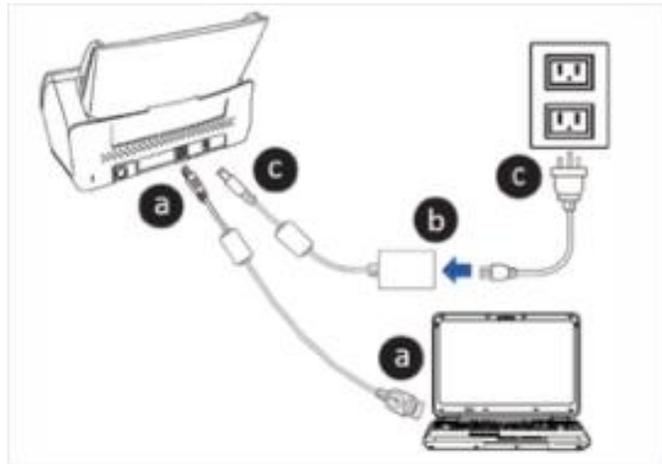
- i. Remove the packaging from the Ricoh fi-8170 and the ADF.



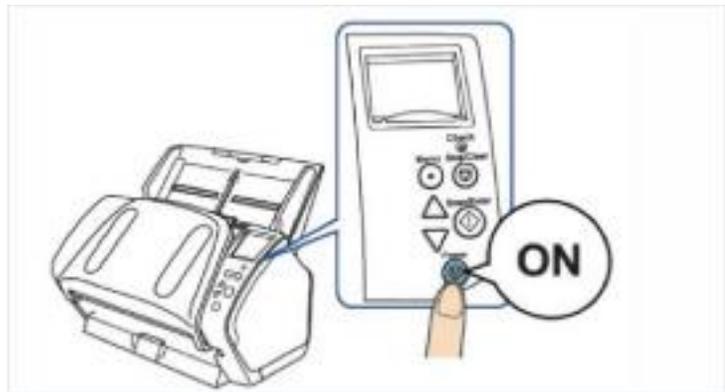
- ii. Attach the ADF to the Ricoh fi-8170



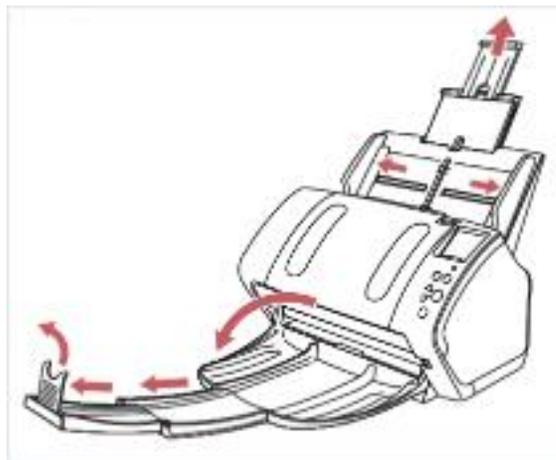
- iii. Connect:
- The USB cable from the Ricoh fi-8170 to the computer
  - The wall outlet to the power brick
  - The power brick to the Ricoh fi-8170



- iv. Press the 'Power' button on the Ricoh fi-8170 to turn on



- v. Adjust the paper guides on the scanner as necessary



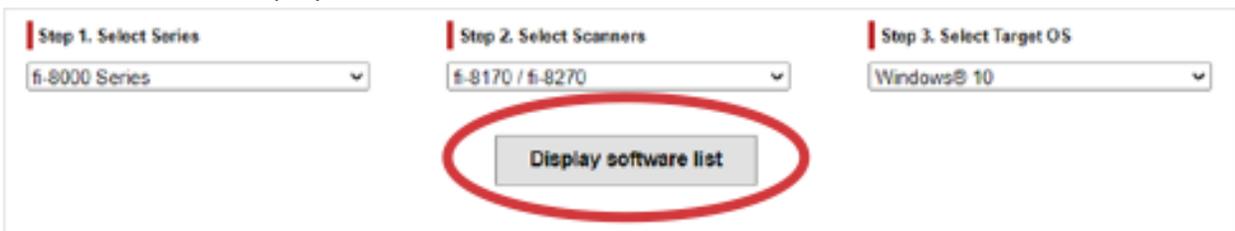
- vi. On your computer:
- Go to, URL: <https://www.pfu.ricoh.com/global/scanners/fi/dl/>



- b. Select 'fi-8000 series'
- c. Select fi-1870 / fi-8270
- d. Select Windows® 10



- e. Click on 'Display Software List'



- f. Download the current version of 'PaperStream IP (TWAIN)

Setup Programs

PaperStream IP

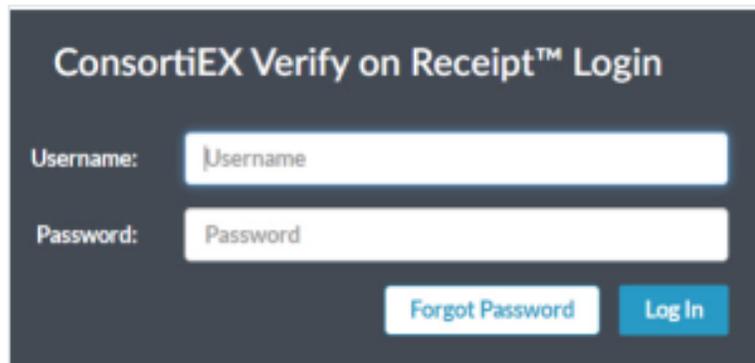
Software		Release date
PaperStream IP (TWAIN) 3.10.0 [1]	<a href="#">Download</a>	February 20, 2022
PaperStream IP (SIS) fi-8000 Series 3.10.0	<a href="#">Download</a>	February 20, 2022
Error Recovery Guide 4.72.0.4	<a href="#">Download</a>	February 28, 2022
Network Setup Tool for fi-Series 3.1.0	<a href="#">Download</a>	February 20, 2022

- g. Select the .exe file

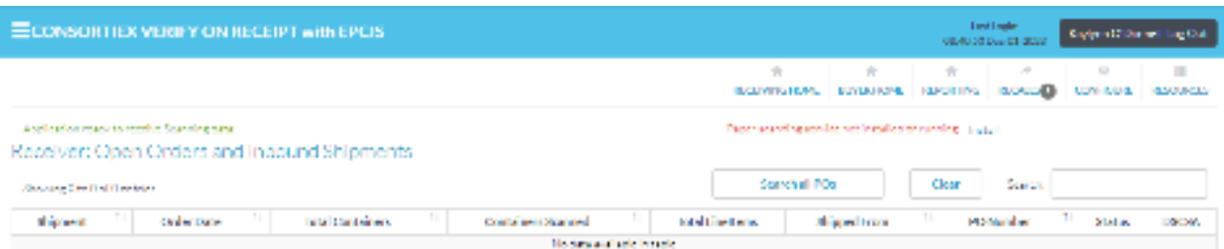


- h. Once the file is downloaded, open it to install the driver.
- vii. Complete the one-time setup

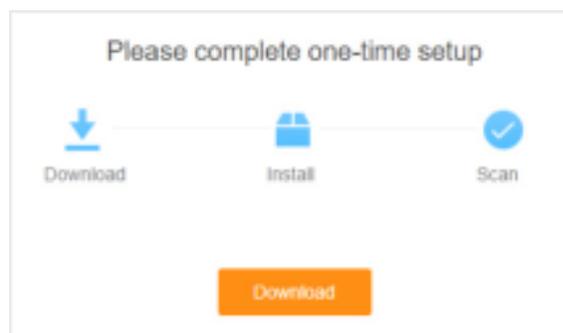
- a. On your computer, go to: <https://consortiex.net/vor/>



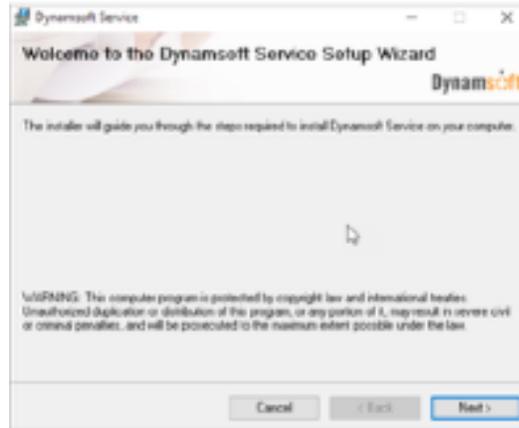
- b. Enter your Username and Password, then select 'Log In'
- c. At the home screen, if 'Paper scanner service not installed or running' select 'Install'



- d. Select Download



- e. Follow the instructions in the wizard to install the Dynamsoft service (required for the document scanner).



## 5) Optional Zebra Configuration Barcodes

- i. Optional Volume Controls



**Low**



**Medium**



**High**

- ii. Optional Continuous Barcode Read / Uniqueness

**Enable**

**Disable**

