Medication Receiving Process: ScanCast™ RR070079
with Verify on Receipt™

Standard Operating Procedure

Purpose: This procedure demonstrates how to use ScanCast RR070079 with ConsortiEX Verify on Receipt (VOR) using ConsortiEX's ScanCast to minimize redundant scanning.

Note: It is the user responsibility to monitor each integrated application during ScanCast enabled Scanning for correct operation, use at your own risk, warranty does not include correct operation but does include best effort to remedy what can be corrected.

Integrations are not verified by the integration company. Operation may change if integration application is updated, integrations are not verified by the integration company making the changes.

Procedure:

Setup (Upon daily delivery):
1. Login to the vendor portal
2. Login to ConsortiEX Verify on Receipt
   a. Select 'Site'
   b. Select 'Receiving Tab'

Process:

A. *Totes – (Repeat until all totes are processed)*
1. Scan 1D label on outside of tote, starting with (00)
2. Confirm Verify on Receipt screen shows container contents.
3. Separate all products into like items
4. Scan the 2D barcode of the first product (if no 2D, then 1D UPC)
5. Confirm the Product is in the vendor portal (if not set aside for IT to add to Formulary before putting away)
6. Scan remaining 2D barcodes of remaining like product.
7. **Repeat 4-6 until all products are processed from the tote.**
8. Once the tote is empty scan ConsortiEX 'Accept Container'

B. *Homogenous Containers – (Boxes with (1) 2D barcode and (2) 1D outer barcodes) (Repeat until all totes are processed)*
1. Scan 1D label on outside of tote, starting with (00)
2. Confirm Verify on Receipt™ screen shows container contents; check for expected quantity
   a. If the Quantity field is '1'; scan the (1) 2D barcode on the outside of the box
   b. If the Quantity is any other number; scan each of the (2)1D barcodes

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3. Confirm the Product is in the vendor portal (if not set aside for IT to add to Formulary before putting away)
4. Scan ConsortiEX 'Accept Container'